



## Reference

Mr. Christian Schweighofer, born on 4<sup>th</sup> January 1963, resident in 2441 Mitterndorf an der Fischa, Austria, worked for our company as a consultant in the role of a Head of Project Office Manager for a the transmission network of a mobile network operator within Austria from 29<sup>th</sup> of June.2009 until 30<sup>th</sup> of October 2010.

The scope of his activity and responsibility covered the following tasks:

- Daily, weekly, monthly and overall project status reports
- Programme Management Office Tools: Ensure that sufficient Tools are in place to run the Programme Management Office
- Providing leadership and support for the Programme on all Reporting, Process and Tools Issues
- Ensure the overall Programme Reporting Quality
- Ensure that Logistics provide all needed Resources to fulfil the Programme Deliverables
- Develop and maintain the Programme together with the Project Director and the Project Streams.
- Programme Reporting: All needed Reports for the Project have to be delivered in time and in high quality, all reports demanded by the Customer as per Contract have to be delivered in time and in high quality as listed below:

- TMA Services Program Report
- Services Program Masterplan
- Services Program Organization
- Services Program Headcount Plan
- Services Program Job Description
- Services Program Report
- Project Plan
- Monthly Report
- Monthly Operational Report
- Project Status Report
- Project Status
- Management Review Report
- Monthly Financial Status Report
- Asset Report
- Mastertracker
- Target Actual Forecast Report
- Lockdown Forecast Report
- Acceptance Tracker.

Mr. Christian Schweighofer carried out every aspect of his work to the highest possible standard. On the basis of his remarkable professional experience in the field of project management he was a valuable member of the project board.

He showed a deep involvement in his activities and made exceptional achievements. His systematic and methodical approach in the establishment of concepts, his customer orientation and his business understanding resulted in optimum solutions.

In stressful situations he showed high personal responsibility and assertiveness and he acted adaptively when needed. He introduced very good own ideas and dynamically took charge for its implementation.

In his managerial ability he succeeded in motivating people to achieve optimum results and a high level of success.

His relations with NSN and customer management were always correct. He was recognised and appreciated for his steady performance and promptness.

After the successful closing of the project we wish him all the best and success in his future private and professional life.

We can give Mr. Christian Schweighofer the highest possible recommendation to any future employer.

Vienna, on 29<sup>th</sup> of October 2010



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Karl Rothleitner  
NSN Program Director